



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



07 January 2026

**DIVISION MEMORANDUM**  
DM No. 0027, s. 2026

**ISSUANCE OF CERTIFICATIONS TO ARAL PROGRAM TUTORS**  
**SCHOOL YEAR 2025-2026**

**To:** Assistant Schools Division Superintendents  
SGOD Chief and CID Chief  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads Concerned  
All Others Concerned

1. Relative to **Republic Act No. 12028** titled “*Academic Recovery and Accessible Learning (ARAL) Program Act*”, and **DepEd Order No. 18, s. 2025** - “*Implementing Guidelines of the Academic Recovery and Accessible Learning (ARAL) Program*”, this Office announces the issuance of certifications of employment to all ARAL Program Tutors who rendered services for School Year 2025-2026.
2. The issuance of certifications among ARAL tutors ensures compliance to the provision of RA 12028 Section 15 that services rendered by pre-service teachers who serve as tutors shall be considered relevant teaching experience.
3. All Public Schools District Supervisors and District ARAL Program Focal Persons shall **submit** district consolidated list of ARAL Program Tutors for School Year 2025-2026 as basis for the issuance of certifications by the SDO Head of Office on or before **January 12, 2026** using the attached template. The report shall be submitted through google form with this link: **<https://tinyurl.com/25-26ListARALTutors>**
4. School heads are expected to validate and attest the actual length of service rendered by the ARAL tutors in their respective schools to be indicated in the certifications.

DEPEDQUEZON-TM-SDS-04-009-003



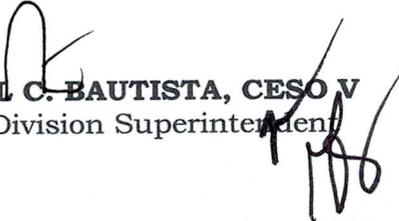
Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164,  
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5. The soft copies of certifications in portable document format will be sent in advance through PSDS email from January 13-16, 2026 while the hard copies can be claimed at SDO within the same date.
  
6. Immediate dissemination of this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

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Enclosure to DM

**DISTRICT CONSOLIDATED LIST OF ARAL PROGRAM TUTORS**  
**School Year 2025-2026**  
 \_\_\_\_\_ District

No.	Name of ARAL Tutors (ALL CAPS FIRST NAME MI.LAST NAME)	Tutor's Category	Gender	School assigned (Comple School name, DO NOT abbreviate)	Length of Service	
					From (mm/dd/yyyy)	To (mm/dd/yyyy)
1						
2						
3						
4						
5						
6						
7						
8						

--add rows if needed

Prepared by:

\_\_\_\_\_  
 District ARAL Program Focal Person

Noted:

\_\_\_\_\_  
 Public Schools District Supervisor

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www.depedquezon.com.ph



quezon@deped.gov.ph